

1340 East Phillips Avenue, Apt. D  
Littleton, CO 80126  
May 4, 2018

Ms. Kara Robinson  
Director, Human Resources  
Felder & Associates, P.C.  
835 South Prairie Avenue  
Pueblo, CO 81005

Dear Ms. Robinson:

Please accept my application for the accounting associate position listed May 3 on the Felder & Associates website.

My work experience and university business courses have permitted me to develop the skills and qualifications listed for this position. Over 64 units of upper-level college work at Colorado State University, including eight courses in accounting, have helped me build a firm foundation for a career in this field.

Working as a financial consultant with Primerica Financial Services, where I assist clients in obtaining mortgages, consolidating current mortgages, and assessing life insurance needs, has taught me to be painstaking and detail oriented. As a line manager with Target, I honed my managerial and teamwork skills by effectively supervising 12 cashiers and front-end associates. My position as a floral design teacher with Mr. K's Floral Design of Denver helped me develop interpersonal and leadership skills. As you can see, I am able to juggle multiple responsibilities including school and work.

To learn how I might contribute to the Felder & Associates workforce, please review the enclosed résumé. Because I recognize this as a genuine opportunity to contribute to an industry-leading accounting firm, I am eager to talk with you. Please call me at (303) 455-5182.

Sincerely,

*Camille Montano*

Camille Montano

Enclosure